

St Mun's Primary School HMle Follow up Action Plan

HMle Recommendation

Develop a clear rationale for the curriculum based on the school's values.

Reasons for inclusion as a priority

Feedback from Record of Inspection Findings (R.I.F.)

Key Actions	Staff Responsible	Timescale	Success Criteria (intended outcome/impact)
Complete a curriculum audit using Cloud 10 materials	HT & All teaching staff Parents and community members	May 2013	Produce a Cloud 10 self-evaluation audit on 'Where we are now'
The quality Improvement Officer (QIO) will lead discussions on the Cloud 10 Audit	QIO HT & All teaching staff HT will report back to Parents & community members)	May 2013	All stakeholders will have a shared understanding of where the school is now and where we want it to be.
As per HMle recommendations, visit HMle identified schools to observe Good Practice.	HT & All teaching staff	May/June 2013	Staff will develop an understanding of Good Practice which will be reflected in Planning, Teaching & Learning
Compile a shared rationale for the curriculum.	QIO HT & All Teaching staff Parents and community members	By August 2013	Stakeholders will have jointly planned and produced a shared rationale of the curriculum.

Share rationale with all stakeholders through a leaflet, newsletter and website.	HT Clerical staff	August 2013	All stakeholders will have a shared understanding of the school's curriculum.
Develop a plan for curriculum development over time	HT & all Teaching staff QIO Parents and Community Members	By August 2013	All staff will have a shared understanding of progression through the Curriculum for Excellence levels.
Teaching/Resource needs Teaching staff cover (10 x 1 day = £1000 approx) to enable teachers to visit other schools across Scotland (estimated costs and staff time)			

HMle Inspection Follow –up Action Plan

HMle Recommendation	Further develop ways to use planning to build on assessment.
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Reasons for inclusion as a priority	Feedback from Record of Inspection Findings (R.I.F.)
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Key Actions	Staff Responsible	Timescale	Success Criteria (intended outcome/impact)
Develop a whole school approach to what is taught at each stage to ensure progression in all curricular areas.	HT All Teaching staff	By August 2013	All staff are more aware of the stage the pupils in their care have achieved and next steps identified to ensure pace and challenge is maintained
Develop the use of SEEMIS and Creative Learning Journeys (CLJ) to monitor pupil progress and identify and record what each child can already do	HT All teaching staff Clerical staff	SEEMIS Training – 3 rd June 2013 Implementation from August 2013 CLJ training 13 th August 2013 Implementation from August 2013	Staff will develop skills and an understanding of monitoring and tracking attainment through SEEMIS and CLJ. Children will fully experience all areas of the curriculum in a planned and progressive way
Regular meetings held throughout the course of the year to discuss the quality of evidence	HT All teaching staff	On a termly basis from June 2013	Staff will have an enhanced knowledge and understanding of pace of progress for pupils is

collated on pupil attainment and achievement			enhanced Teachers will be confident interpreting assessment data and using it to inform next steps
<p>Teaching/Resource needs 1 x CPD twilight session of SEEMIS tracking & monitoring training. 1 x CPD in-service training Creative Learning Journey Assessment (webinar)</p> <p>(estimated costs and staff time)</p>			

HMle Inspection Follow –up Action Plan

HMle Recommendation	Improve self-evaluation at all levels within the school.
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Reasons for inclusion as a priority	Feedback from Record of Inspection Findings (R.I.F.)
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Key Actions	Staff Responsible	Timescale	Success Criteria (intended outcome/impact)
Calendar of learning visits specific to School improvement Priorities to be reviewed and agreed by all staff	HT All Staff	By June 2013	All staff to be actively engaged in the monitoring process.
Review of learning visit proforma to include staff self-evaluation against the Q.I.s and date of monitoring next steps	HT	May 2013	All staff will have more focused feedback with next steps for improvement and be more familiar with the Q.I.s
Include pupil discussion in learning visits	SLT	From May 2013	Pupils will have more opportunities to contribute to improving the school and the quality of learning and teaching.
Develop monitoring of pupils' work to provide more focused feedback and advice to staff and pupils.	SLT All teaching staff	From April 2013	Staff and pupils will be clear about what is expected of them
Develop and implement pupil Personal Review and Development	HT All staff	Proforma – May 2013 Implementation from June 2013	Pupils will be clear about what they are learning and be able to identify

proforma			their strengths and weaknesses to set their own learning targets.
Develop and implement whole-school marking policy in relation to Assessment for Learning techniques.	HT All Staff	Marking policy – April 2013 Implementation from 8 th May 2013	Pupils will understand what they have done well and what they have to do to improve their work.
Ensure that learning intentions and success criteria are shared clearly with pupils throughout all lessons.	SLT All Staff	From April 2013	Pupils will be focused on what they are learning and what to do be successful.
Teaching/Resource needs All staff to take part in Dylan Wiliam Masterclass in-service (estimated costs and staff time)			

HMIE Inspection Follow –up Action Plan

HMIE Recommendation	Develop the curriculum to provide planned and progressive learning experiences across all curriculum areas.
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Reasons for inclusion as a priority	Feedback from Record of Inspection Findings (R.I.F.)
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Key Actions	Staff Responsible	Timescale	Success Criteria (intended outcome/impact)
Audit progression in curricular areas over each level	HT All teaching staff	From April 2013	Staff will have a shared understanding of progression within CfE levels
Implement strategies to ensure progression through levels in all learning experiences	HT All teaching staff	From August 2013	Staff will have a clearer understanding of progression in planning learning experiences
Develop and implement a whole school approach to involving pupils in planning the curriculum and learning	HT All teaching staff	Develop – April 2013 Implement – May 2013	Pupils will be more motivated and engaged as planning will be more child-centred
Develop whole school approach to effective questioning and critical thinking skills	HT All teaching staff	From April 2013	Staff have a more focused approach to gathering evidence on pupil learning. Pupils are more reflective and

			develop a deeper understanding of their learning.
Audit staff understanding and implementation of IDL	HT All teaching staff	May 2013	Staff will have a more developed understanding of purposeful progression in curricular learning.
Develop further opportunities and approaches to develop numeracy and literacy across the curriculum	HT All staff	From June 2013	Pupils will be able to use skills and knowledge in different context and develop skills for learning, life and work.
Teaching/Resource needs			
<i>(estimated costs and staff time)</i>			